

# the Better Way to Administer Grants

The Texas Workforce Commission's Skills Development Fund grant requires regular reporting to the state with very stringent formatting criteria. Station SDF™ provides administrative ease and allows the users to perform these tasks with substantially increased efficiency.

Station SDF provides a systematic way of administering Texas Workforce Commission Skills Development Fund grants and complies with the Learning Outcome Training System (LOTS) and all other necessary state reporting requirements.

The screenshot shows a web-based form titled "Station SDF Students". It features a "Choose Student:" dropdown menu at the top. Below this, the form is organized into several columns of input fields. Fields include: \*SSN, \*First Name, \*Middle Initial, \*Last Name, \*Date Of Birth, \*Mailing Address, \*City, \*State (pre-filled with TX), \*Zip Code, \*Result in Deg. Cred? (pre-filled with N), \*Deg. Cred. Earned, \*Exit Status, \*Employee Status, \*Occupation Code, \*Position Title, \*Hourly Salary, \*Health Benefits? (pre-filled with Y), \*Employer, \*Hire Date, \*Termination Date, \*Grant Funding Type (pre-filled with GR 0641), Employer ID, MCC ID, Academic Program (pre-filled with CE.GEN), County, Home Phone, Registration Form Added (checkbox), Registration Form, Business Phone, Email Address, Gender, \*Has a child under 18?, Ethnicity Hispanic?, Race, Resident Status, \*Veteran Status (pre-filled with N), Veteran Release Date, Has Disability?, and Category of Disability. At the bottom of the form, there are buttons for "Add New Record", "Save Edited Record", "Refresh Form", "Undo Entry", "Delete Record", and "Print Report".

The screenshot shows the "Station SDF Main Menu" interface. It features a dark red header with the text "Station SDF Main Menu". Below the header, there are several buttons arranged in a grid: "Add/Edit Records", "Import/Export", "Invoicing", "Exit Database", "Reports", "Data Checking", and "About Database".

## Benefits:

- Enter data one time to create records
- Reduce data entry by 75%\*
- Exports TIF, and more
- Invoicing and Reports
- User Friendly Interface
- Security Enabled
- Customizing Available

station SDF  
TM

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For use with Skills Development Fund grants

\* Individual results may vary

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